



BUSINESS CONTINUITY ISO 22301:2019 GRADUATE COURSE

**OFFERED BY RECOGNISED TRAINING PROVIDER
NVT QUALITY CERTIFICATION INTERNATIONAL**



GLOBAL CERTIFICATION AND TRAINING SERVICES



ISO 22301:2019 GRADUATE COURSE



Course Overview

- The purpose of this training course is to impart/enhance practical knowledge of ISO 22301:2019 standard and develop skills and expertise needed to audit/manage quality management system audits efficiently.
- This will enable participants understand the concepts of ISO 22301:2019 and how the standard can become a valuable part of your business management system through an exciting accelerated learning approach.
- This will provide participants with knowledge and skills required to perform first, second and third party audits of management systems against ISO 22301:2019

Course Duration

24 hours

Learning Objectives :

- Understand the requirements of ISO 22301:2019 standard
- Explain Key concepts in Quality Management System auditing.
- Impart/enhance practical auditing skills to become internationally recognized certified Auditor/Lead Auditor
- Provide an understanding of process approach how it impacts auditing practices.
- Explain the role of an auditor to plan and manage a process based audit considering: resources and timing, use of checklists, selection of audit teams.
- Gain audit skills and learn techniques for: evaluating, auditing, findings, communicating and presenting audit reports.



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Course Content

- Course Introduction
- Relevant standards, ISO 22301:2019, ISO/IEC 17021 and ISO 19011
- The purpose, importance & benefits of Business Continuity Management System
- Business continuity Policy & objectives
- Business impact analysis & risk assessment
- BCMS documentation structure
- Incident management and problem management
- Introduction to auditing BCMS
- ISO 22301:2019 auditing techniques
- Managing and leading a ISO 22301:2019 audit team
- Interview techniques
- Recording & Reporting Non Conformities
- Audit reporting
- Corrective Action & Audit Close out process
- Continuous Assessment exercises & feedback
- Syndicate & role play exercises & feedback
- Written Examination

Pre-Requisites

Having prior knowledge and understanding of Management Systems, Business Continuity Management (Principle & Concept) is an added advantage

Who Should Attend?

- This course is recommended for anyone who intends to perform audits of a Quality Management System.
- Quality executives/managers.
- Management Representative
- Existing Internal Auditors of QMS.
- QMS Consultants.

NVT QC AT A GLANCE

Over 25 years experience

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Accredited by ANAB and NABCB for certification of quality management system of organizations

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Recognized by Exemplar Global as a training provider

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Presence in USA, Europe, Middle East, Africa, South East Asia and India

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Proven leadership in certification and training programs

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Over 10000+ audits in AQMS, QMS, EMS, ISMS, OHSAS, EnMS and IMS



CONTACT US

Global:

NVT Quality Certification International

692, Canterbury Place, Milpitas, CA
95035, USA

+1 408-946-5517 / M +1 408-836-4370

Email: vishnu.mathur@nvtquality.com

India:

NVT Quality Certification

CAP-1, Export Promotion Industrial Park,
Near ITPL, Whitefield,
Bangalore-560 066

Phone: +91-88843 111 11/222 22/666 66

Email: nvt@nvtquality.com

Web: www.nvtquality.com