



## **BUSINESS CONTINUITY ISO 22301:2019 GRADUATE COURSE**

**OFFERED BY RECOGNISED TRAINING PROVIDER  
NVT QUALITY CERTIFICATION PVT. LTD., INDIA  
(NVT QUALITY CERTIFICATION INTERNATIONAL, USA)**





# ISO 22301:2019 GRADUATE COURSE



## Course Overview

- The purpose of this training course is to impart/enhance practical knowledge of ISO 22301:2019 standard and develop skills and expertise needed to audit/manage quality management system audits efficiently.
- This will enable participants understand the concepts of ISO 22301:2019 and how the standard can become a valuable part of your business management system through an exciting accelerated learning approach.
- This will provide participants with knowledge and skills required to perform first, second and third party audits of management systems against ISO 22301:2019

## Course Duration

24 hours

## Learning Objectives :

- Understand the requirements of ISO 22301:2019 standard
- Explain Key concepts in Quality Management System auditing.
- Impart/enhance practical auditing skills to become internationally recognized certified Auditor/Lead Auditor
- Provide an understanding of process approach how it impacts auditing practices.
- Explain the role of an auditor to plan and manage a process based audit considering: resources and timing, use of checklists, selection of audit teams.
- Gain audit skills and learn techniques for: evaluating, auditing, findings, communicating and presenting audit reports.



# ISO 22301:2019 GRADUATE COURSE



## Course Content

- Course Introduction
- Relevant standards, ISO 22301:2019, ISO/IEC 17021 and ISO 19011
- The purpose, importance & benefits of Business Continuity Management System
- Business continuity Policy & objectives
- Business impact analysis & risk assessment
- BCMS documentation structure
- Incident management and problem management
- Introduction to auditing BCMS
- ISO 22301:2019 auditing techniques
- Managing and leading a ISO 22301:2019 audit team
- Interview techniques
- Recording & Reporting Non Conformities
- Audit reporting
- Corrective Action & Audit Close out process
- Continuous Assessment exercises & feedback
- Syndicate & role play exercises & feedback
- Written Examination

## Pre-Requisites

Having prior knowledge and understanding of Management Systems, Business Continuity Management (Principle & Concept) is an added advantage

## Who Should Attend?

- This course is recommended for anyone who intends to perform audits of a Quality Management System.
- Quality executives/managers.
- Management Representative
- Existing Internal Auditors of QMS.
- QMS Consultants.

## **NVT QC AT A GLANCE**

Over 25 Years experience

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Accredited by NABCB, India and ANAB, USA for certification of Quality management system of organizations.

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Recognized by EXEMPLAR GLOBAL as a training provider

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Presence in India, South East Asia, Middle East, Africa, Europe and USA

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Proven Leadership in certification and training programs

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Over 10000 + audits in AQMS, QMS, EMS, ISMS, OHSAS, EnMS and IMS



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